

Student Handbook 2022-2023

Midvale Jr/Sr High School *Midvale Alternative School*



**Midvale School District #433
2022-2023**

Student Name: _____
(First and Last)

Please read the following items carefully and sign/initial in the appropriate places. The signature/initials of the student and parent/guardian denote that you have read and clearly understand the information contained on this page and in the student handbook.

STUDENT RIGHTS AND RESPONSIBILITIES: I hereby acknowledge that I have viewed/read a copy of the 2022-2023 Midvale Jr/Sr High School and Midvale Alternative School Handbook, and clearly understand the Student Rights and Responsibilities, and that my parent(s)/guardian(s) have had the opportunity to read this handbook.

GENERAL CONSENT – SCHOOL ACTIVITIES: I hereby give permission for my child to participate in officially scheduled school activities that require bus/van transportation, i.e. athletic events, BPA, FFA and FCCLA activities. In the event of an accident during such activities, I grant Midvale School District #433 my permission to seek any emergency treatment required, if the school is unable to contact me or my emergency contact designee(s).

SCHOOL-PARENT COMPACT: As the parent or guardian of this student, I have read the School-Parent Compact included in the student handbook and agree with the contents of the Compact.

HARASSMENT, CYBER BULLYING, AND/OR SEXUAL HARASSMENT: I hereby acknowledge that I have read and clearly understand the Midvale School District policies addressing these subjects and understand the seriousness of these behaviors: Policy #521.1 Student Discipline and Punishment, Policy #525.1 Student Harassment, and Policy #1041.1 Internet Use Agreement.

PERMISSION TO RECOGNIZE STUDENTS ON DISTRICT WEBSITE

I agree to allow my child's name to be associated with his/her picture on the district website.

Parent Initial

I hereby acknowledge that I have read and clearly understand the information contained on this page and in the student handbook.

Signature of Student _____ **Date** _____

Signature of Parent/Guardian _____ **Date** _____

(Continued on next page)

INTERNET ACCESS CONDUCT AGREEMENT:

Student: I understand and will abide by the terms of Midvale School District Acceptable Use of Electronic Networks Procedure as outlined in this handbook. Should I commit any violation or in any way misuse my access to the District's computer network or the Internet, I understand and agree that my access privileges may be revoked and school disciplinary action may be taken against me.

User's Name (Print) _____

User's Signature: _____

Date: _____

Parent or Legal Guardian: As the parent or legal guardian of the above named-student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use of Electronic Networks Procedure as outlined in this handbook for the student's access to the District's computer network and the Internet. I understand that this access is designed for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am, therefore, signing this Agreement and agree to indemnify and hold harmless the District, the Trustees, Administrators, teachers and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from my child's use of his or her access to such networks or his or her violation of the District's policy. Further, I accept full responsibility for supervision of my child's use of his or her access account if and when such access is not in the school setting. I hereby give my child permission to use the building-approved account to access the District's computer network and the Internet.

Parent/Guardian Name (Print) _____

Parent/Guardian Signature _____

Address: _____ **Phone:** _____

Date: _____

Note to Student: Please return this signature page with all signatures to the office. The return of this completed signature page is required in order to receive internet/network privileges and/or a Student Activity Card.

TO THE STUDENT AND PARENTS:

Midvale School District Purpose Statement: “Promoting growth in knowledge, skills, and character.”

On behalf of the staff, we would like to welcome you to the Midvale Schools for the coming year. We look forward to assisting you in fulfilling your educational goals. You can benefit from everything the school has to offer by being actively involved in your classes and the programs offered. If you encounter difficulties, seek out any of our staff, and we will do our best to help you. We are here to make your years in school as successful, yet educationally challenging, as possible. We welcome the opportunity to help you as you proceed through your high school career.

This handbook has been prepared to explain and clarify the procedures, policies, and regulations at the Midvale Schools. Some policies are included in the handbook in their entirety. Others have been summarized for your information. All of these policies and procedures are available to you in their entirety on the district website at www.midvalerschools.org or a copy may be obtained in the school office. If you have any questions, please do not hesitate to ask.

Handbook Contents:

Signature Page	
Handbook Contents.....	1
Bell and Meetings Schedule	3
National School Lunch and Breakfast Program	4
Tyler 360 Student Portal.....	5
School Calendar 2022-2023.....	6
Student Rights and Responsibilities	7
Attendance Policy.....	19
Student Discipline and Punishment Policy.....	21
Searching Students, Their Lockers or Desks Policy ...	25
Student Harassment Policy	26
Education of Homeless Children Policy	27
Parent and Family Engagement Policy.....	33
High School Graduation Requirements	37
Child Nutrition and Wellness Policy	39
Acceptable Use of Electronic Networks	43
Notification of Rights under FERPA.....	49
FERPA Notice for Directory Information	50
Notification of Rights under PPRA.....	51
School-Parent Compact	53
District and School Contact Information.....	54

Following is a list of district policies and procedures that pertain directly to students:

Policy #511.1 Attendance Policy
Policy #516.1 Education of Homeless Children
Policy #517.1 Student Directory Information
Policy #521.3 Corporal Punishment
Policy #524.2 Dangerous Items
Policy #512.2 Dual Enrollment Policy
Policy #642.1 Early Graduation Requirements


Policy #524.7 Electronic Communication Devices
Policy #631.1 Extra-Curricular Activities Policy
Policy #671.1 Grading System
Policy #524.3 Gun Free Schools
Policy #534.1 Head Lice Management
Policy #641.1 High School Graduation Requirements
Policy #531.1 Initiations and Hazing
Policy #536.1 Non-discrimination Policy
Policy #521.1 Philosophy for the Maintenance of Orderly Conduct
Policy #524.1 Searching Students, Their Lockers or Desks
Policy #537.1 Student Data Privacy and Security Policy
Policy #521.2 Student Discipline and Punishment
Policy #532.1 Student Dress Code
Policy #524.4 Student Drug, Alcohol & Tobacco Policy
Policy #523.1 Student Expulsion
Policy #525.1 Student Harassment
Policy #524.6 Student Interview, Interrogations or Arrests
Policy #942.1 Student Rules of Bus Conduct
Policy #522.1 Student Suspension
Policy #533.1 Student Use of Motorized Vehicles During School Day
Policy #521.5 Theft or Destruction of Property
Policy #513.1 Transfer Students
Policy #646.1 Valedictorian and Salutatorian Honors
Policy #822.1 Child Health and Wellness
Policy #1041.1 Internet Use Agreement

Please visit our website @ www.midvaleschools.org. You will find useful and interesting information regarding the following, among other items:

District Policies and Procedures
Trustees and Zones
Parent/Student Portal
Staff Info & E-mail Addresses
School/Event Calendars
Breakfast and lunch menus
Academics
Athletics



DAILY SCHEDULE

Breakfast 7:40-8:00 a.m.
Period 1 8:00 – 8:53
Period 2 8:56 – 9:49
Period 3 9:52 – 10:45
Period 4 10:48 – 11:41
 Lunch 11:41 – 12:11
Period 5 12:11 – 1:04
Period 6 1:07 – 2:00
Period 7 2:03 – 2:56
Period 8 2:59 – 3:52

MEETINGS



CLASS MEETINGS
2ND / 4TH Thursdays
4th Period @ 11:20 a.m.



LUNCH MEETINGS
11:41am – 12:10pm
MP Room Stage
Coordinate through office



STUDENT COUNCIL MEETINGS
To Be Announced



NATIONAL SCHOOL LUNCH PROGRAM

2022-2023 Meal Prices

	<u>Breakfast</u>	<u>Lunch</u>
Grades PK-6:	2.05	2.25
Grades 7-12:	2.15	2.40
Adult:	2.45	4.35
Reduced:	.30	.40
Milk/Juice Only/or Extra Milk:	.40 each	

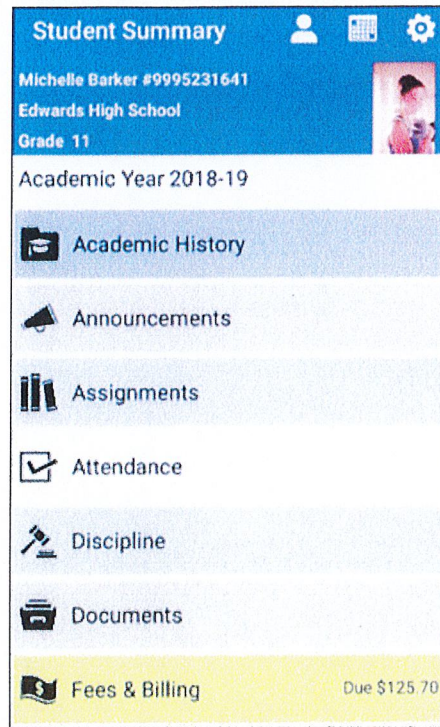
The monthly menu is posted on the district website at www.midvaleschools.org under the Calendar/Notices tab.

In accordance with Federal regulation, meals are available for free and reduced rates to families who apply and qualify. Applications are available in the school office and on the district website under the Parents Tab. All information is confidential.

Applications for free and reduced price school meals must be resubmitted yearly.

This institution is an equal opportunity provider.

TYLER 360 STUDENT PORTAL



Students can access the Tyler 360 Student Portal through the district website at www.midvaleschools.org. Under the "For Parents" tab on the navigation bar, select "Student Portal".

A variety of useful information is available, including Announcements, Current Schedule, Current and Missing Assignments, Attendance, Current Grades, Meal Service Balance, Current Month Menu, and Student Schedule.

Students interested in accessing the Student Portal should contact the office for their username and password.

Tyler SIS Student 360 Mobile is a **free** mobile app version of the Student Portal available on both IOS and Android. It can be downloaded through the Apple iTunes Store and the Google Play App Store. The app is compatible with iPhones and iPads running IOS 8.4 or later and Android devices running Android 4.4 and later.

If you have problems or questions regarding the Portal, or forget your log-in information, please contact the office.

MIDVALE SCHOOL DISTRICT #433
2022-2023 Calendar

August 15	Teachers' First Day
August 17	1 st Day Grades 6-12
August 23	1 st Day Grades K-5
September 5	Labor Day – No School
September 6	1 st Day Pre-School
September 9	Student Work Day 8am-12pm
September 20	ASVAB Grades 10-12
October 7	Student Work Day 8am-12pm
October 12	PSAT
October 13	End of 1 st Nine Weeks
October 20	Parent Teacher Conferences 4-7 pm
October 21	Parent Teacher Conferences 8am-12pm
November 4	Student Work Day 8am-12pm
November 23-24	Thanksgiving Break – No School
December 2	Student Work Day 8am-12pm
December 20	End of Semester 1
Dec 21-Jan 5	Christmas Break – No School
January 6	Teacher First Day Back – No School
January 9	School Resumes
February 3	Student Work Day 8am-12pm
February 20	Presidents' Day – No School
March 3	Student Work Day
March 16	End of 3 rd Nine Weeks
March 20-26	Spring Break – No School
March 30	Parent Teacher Conferences 4-7 pm
March 31	Parent Teacher Conferences 8am-12pm
May 5	Student Work Day 8am-12pm
May 24	End of Semester 2 – Last Day of School
May 25	Teacher Work Day
May 26	Graduation 7:00 p.m.

STUDENT RIGHTS AND RESPONSIBILITIES

ABSENCES: All absences must be verified by the parent/guardian with a note or telephone call. Parents/guardians should contact the school by 8:00 a.m. on the day of the absence. Parents may call the school office (208-355-2234) and leave a message after school hours to excuse their child's absence. Absences not verified by a telephone call or a note from the parent/guardian will be recorded as unexcused/truant. Doctors' notes should be provided for all absences for medical appointments. It is the responsibility of the student to complete and turn in class work that is missed during any absence as outlined in the subject syllabus.

School activity absences: Students participating in regularly sanctioned school activities under the supervision of a school staff member shall not be considered absent from school. It is the responsibility of the student to be sure each teacher is aware of his or her intent to be absent for a school sponsored or sanctioned activity and to make arrangements to complete class work that may be missed.

ACTIVITY CARDS: All students in grades 6-12 are encouraged to purchase a student activity/ID card. This card will allow the student to attend free of charge all sporting events held at Midvale and Cambridge, except district competitions. It also provides reduced admission to sporting events at other Long Pin and non-league schools. All students in grades 6-12 participating in athletics are required to purchase an activity card.

ADVANCED OPPORTUNITIES: Advanced Opportunities allow students to individualize their high school learning plan and get a jump start on their future. These options include dual credit, technical competency credit, Advanced Placement, and International Baccalaureate programs. The State Department of Education Fast Forward Program provides every student attending an Idaho public school an allocation of \$4,125.00 to use toward Advanced Opportunities in grades 7-12. Interested students need to contact the school principal to learn about local guidelines for funding requests.

ALCOHOL, TOBACCO, OR DRUGS (Policy 524.4): Student use, possession, distribution, sale, or being under the influence of alcohol, tobacco products including e-cigarettes and vaping, illegal drugs, or controlled substances on school premises or at any school function (home or away) is strictly prohibited. Minimum penalty for violation of this policy will be suspension from school; however, violation of this policy could result in expulsion from school.

AMOROUS BEHAVIOR (PDA): Overly demonstrated displays of affection are out of place in the school setting. Holding hands, hugging, kissing, leaning into one another are displays of affection that are considered to be inappropriate. Inappropriate behavior will result in disciplinary action determined by the principal.

ATHLETICS (Policy 631.1): Participation in Midvale extra-curricular activities is a privilege. Students must meet the requirements of the Idaho High School Activities Association and the Midvale School District in order to participate in extra-curricular

activities. The Midvale Board of Trustees has approved a basic set of rules for participants in extra-curricular activities. The coaches/advisors may add to these rules. Realizing that rarely are any two situations the same, the coaches/advisors and administration will make every attempt to enforce all rules equally and fairly.

All students are encouraged to participate in athletics at Midvale Schools, and are expected to abide by all components of the Extra-Curricular Activities Policy and Combined Cooperative Athletic and Drug Testing Policies, including, but not limited to, the following: **(1)** Students must be enrolled full time and have received passing grades and earned credits in at least 6 courses during the previous grading period. **(2)** Students grades 6-12 must maintain a minimum of a 2.0 GPA. **(3)** Students may not participate in a scheduled game/event or practice unless he/she has attended school for the full day (or a minimum of at least a half day with prior approval of the principal). Attendance at school on Thursday is necessary in order to participate in Friday activities – except when previous arrangements are made or an emergency situation arises). **(4)** A student must be present at school for the full day or at least a half day with prior approval of the principal after a midweek game/event in order to be eligible to participate in the next scheduled game/event – except when previous arrangements are made or an emergency arises. **(5)** Participants must ride the school provided transportation to and from the event unless a parent requests, in writing, and follows up with a phone call or personal appearance. At no time will a student be allowed to travel with other students or persons of high school age.

ATTENDANCE (Policy 511.1): No credit will be granted to students missing more than ten (10) days per semester. If after review by administration, a student has lost credit due to excessive absences and the parent/guardian feels there is an extenuating circumstance, he or she may appeal to the Board of Trustees. See *Policy 511.1 – Attendance Policy* in its entirety in this handbook on page 19. A list of absences that WILL NOT be counted and those that WILL be counted in calculating the attendance record is included in the policy, as well as the procedure for appealing to the Board of Trustees in the event of loss of credit. If students or parents have a question regarding a planned absence, school administration should be contacted in advance of the absence to confirm the status of that absence.

BUS RULES/BUS TRIP BEHAVIOR (Policy 942.1): Good behavior on buses or school van is essential in order for student safety to be maintained. Students who do not observe the rules of proper bus conduct must expect to forfeit the privilege of riding the buses or school van provided by the School District. All rules which pertain to school time also pertain to bus riding time, field trips, or athletic contests trip time.

CELL PHONES/PAGERS/IPODS: Cell phones, pagers, iPods and other electronic communication devices can be a significant disturbance in the classroom and school setting, and thus will not be allowed to be visible or audible in the building between beginning and ending bell of the school day. It is recommended that these items be left at home or in the student's vehicle. A telephone is available in the high school office for student use before or after class or during lunch break except in the case of an emergency.

CHEATING: Any student guilty of cheating may lose credit for that assignment, test, quiz, etc., and will be disciplined according to the Student Discipline and Punishment Policy.

CHILD NUTRITION AND WELLNESS: See Policy 822.1 – *Child Nutrition and Wellness* on page 39 of this handbook.

CLASS SCHEDULE CHANGES: Any student wanting to make any change in class schedule must first consult with the principal. Class changes will not be granted one week after the semester starts except under special circumstances.

CLASSROOM VISITORS: Students are discouraged from bringing student visitors to class. During school hours, anyone not attending Midvale Schools must have special permission from the principal to be on campus or to attend classes. All visitors, including parents, must check in at the office upon entering the building.

CLASSROOMS: Each teacher will establish individual rules to encourage the educational process.

1. Students will not be allowed to wear sun glasses, without written authorization from a medical doctor.
2. Unless permission is granted by the teacher for a special occasion, students may not have food or drink in the classroom.

CLOSED CAMPUS: Midvale School District observes a closed campus for all students from the time the student first arrives at school until the end of the school day or at a time when the student leaves with no plan to return that day. Students are allowed to walk to their own homes for lunch.

COPY MACHINE: Students will not be allowed to use the copy machine, unless they are a designated aide.

DANCES: Dances sponsored by any organization of Midvale Secondary Schools are considered school affairs. All regulations previously mentioned hold true. All dances will terminate by 12:00 a.m. or at a time set by the Administration.

Students leaving the dance (building) will not be allowed to return. All dances must be approved by the Student Council and the Administration. Any student who desires to bring a date not enrolled in Midvale High School/Alternative School or Cambridge High

School must get prior approval from the principal. All high school sponsored dances are for students grades 9-12 only. Junior high dances may include grades 6-8.

DANGEROUS ITEMS (Policy 524.2): Knives, firearms, matches, fireworks, and other items which may be reasonably considered dangerous, shall not be brought to school by students or faculty. Such items shall be confiscated and delivered to the Superintendent or her designee.

1. Students will only be issued a warning if they voluntarily realize they have brought a dangerous item to school and turn it over to the Superintendent, Principal or other administration staff.
2. If a student is turned in or caught with a dangerous item, but has no intent to harm others, he/she will be dealt with by the Superintendent or Principal using the Student Discipline System.
3. Any student who possesses or intends to use a dangerous item to cause physical harm to others will be expelled from the Midvale School System.

DISCIPLINE (Policy 521.2): Students in the Midvale School system are expected to abide by accepted standards of good conduct and discipline, based on their grade level and age. This responsibility applies while on school grounds and while participating in any school function or activity. See Policy #521.2 STUDENT DISCIPLINE AND PUNISHMENT on page 21 of this handbook.

DISTRICT PROVIDED ACCESS TO ELECTRONIC INFORMATION, SERVICES AND NETWORK (Policy 538.1) Student Internet and network access is designed for educational purposes. The use of the Internet and network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. See Acceptable Use of Electronic Network Systems on page 43 of this handbook.

DRESS CODE (Policy 532.1): The responsibility for appropriate dress and grooming rests primarily with the student and his/her parents. The school, however, reserves the right to encourage appropriateness in such a way as to contribute to school pride and morale, and to insure that a student's appearance does not distract from the educational process or the general health and safety of the school.

Reasonable regulations governing appropriateness of dress and grooming in the classroom will be maintained. Examples of reasonable regulations are as follows:

1. Footwear is required at all times.
2. No head wear including, but not limited to, hats, visors and bandanas are to be worn in the classroom or in school buildings.
3. No pajama pants are to be worn in the school building during school hours.
4. Insignia are unacceptable in any form if they contain words, symbols, messages, styles, gang symbols/logos, or emblems which could be considered degrading or discriminatory on the basis of race, color, religion, national origin, sex, familial status, age or national or origin. Obscene symbols, signs, slogans or clothing/jewelry promoting or containing alcohol, tobacco or drugs are also unacceptable.

5. Clothing shall be worn that covers the torso from a prudent neck line to a point on the thigh no shorter than arms length. Any clothing which causes a “distraction” from the educational process or poses a general health or safety hazard because the clothing is too tight, too loose, too thin, too short, too worn, or any combination thereof, may be deemed “inappropriate”. Examples:
- a. Shirts or blouses that do not cover the abdomen.
 - b. See-through shirts without an undershirt.
 - c. Shoulderless shirts or dresses without an undershirt.
 - d. Blouse or shirt shoulders or straps less than 2” wide.
 - e. Mini-skirts or shorts that are shorter than arms length.
 - f. Bib overalls with no shirt.
 - g. Second skins (tights/leggings) are not to be worn without an overgarment during school.
 - h. Pants worn so low on the hips that undergarments are exposed during normal activities, i.e. raising arms, bending over, etc.

Reasonable guidelines for dress and grooming will also be maintained at voluntary extra-curricular activities as established by staff members in charge of the activity.

EARLY GRADUATION (Policy 642.1): Any high school student who completes the number of credits required by Midvale School District #433 and/or the Idaho State Department of Education prior to finishing eight semesters of high school work may petition the Board of Trustees for early graduation, providing he/she has an endorsement and the approval of the Superintendent/Principal.

EDUCATION OF HOMELESS STUDENTS (Policy 415.1): Each child of a homeless individual and each homeless child has equal access to the same free, appropriate public education, including a public preschool education, as provided to other students. See Policy # 415.1 – Education of Homeless Children on page 27 of this handbook.

EMERGENCY TREATMENT: When a student is injured, staff shall provide immediate care and attention until relieved by a superior or trained professional. The parent/guardian/emergency contact will be contacted so to arrange for care or treatment of the injured student. When warranted Emergency Medical Technicians (EMTs) will be contacted. In the event the parent/guardian cannot be reached and in the judgment of the principal or person in charge that immediate medical attention is required, the injured student may be taken directly to the hospital and treated by the physician on call. When the parent/guardian is located, he/she may elect to continue the treatment or make other arrangements.

EXTRA-CURRICULAR ELIGIBILITY (Policy 631.1): Starting with the third week of the school year, participants in extra-curricular activities will undergo an eligibility check each Tuesday. Any student who receives more than one failing grade, or who falls below a 2.0 GPA, will be ineligible to participate in the activity until such deficiencies have been raised to minimum acceptable levels. Ineligibility will begin on Wednesday, following notification to the participant, and will continue for the minimum of one week. Any student

making up a deficiency may be considered eligible at the scheduled eligibility check the following week.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA): See Notification of Rights under FERPA on page 49 of this handbook.

FIELD TRIPS: Events are occasionally scheduled for certain classes or groups of students that necessitate the students being away from school, including, but not limited to, athletic events, Quiz Team competitions, FFA and FCCLA activities, class field trips. It is the responsibility of the parent/guardian to notify the school office if they do not wish to have their child participate in these trips.

FOOD/BEVERAGES: No food or beverages will be allowed in the high school halls.

GRADING SYSTEM (Policy 671.1): Only satisfactory or failing grades will be given for classes that are activity oriented. Such classes might include music and physical education, and exclude vocational classes.

Grades 6-12

The following symbols will be used when grades are based on objective factors:

A+ (97-100%)	A (93-96%)	A- (90-92%)
B+ (87-89%)	B (83-86%)	B- (80-82%)
C+ (77-79%)	C (73-76%)	C- (70-72%)
D+ (67-69%)	D (63-66%)	D- (60-62%)
F (0-59%)		

The following symbols will be used when grades are based on subjective factors and/or for activity oriented classes:

P-Passing F-Failing

The symbol I (Incomplete or In Progress) will be used in particular cases where quarter and semester grades cannot be assigned at that time.

Incomplete or In Progress Grades: An incomplete or in progress grade may be given at the end of the grading period if the teacher feels there are extenuating circumstances which prevented a student from finishing all assigned coursework or when coursework is not required to be completed at the end of that grading period. A student has two weeks after the report cards are issued to make up the incomplete assignments. At that time, the grade could change to an F.

GRADUATION REQUIREMENTS (Policy 641.1): See Policy #641.1 HIGH SCHOOL GRADUATION REQUIREMENTS on page 37 of this handbook.

GUN-FREE SCHOOLS (Policy 524.3): Midvale School District will require that any individual who brings a weapon to school be expelled from school for a period of not less

than one year, except that the Midvale Board of Trustees may modify the expulsion requirement on a case-by-case basis. The individual who brings a weapon to school will also be referred to the local police.

GYMNASIUM: No street shoes will be allowed on the gym floor at any time. Students may not turn on the gym lights without prior permission from school staff/coaches.

HARASSMENT, CYBER BULLYING, AND/OR SEXUAL HARASSMENT (Policy 525.1): See Policy #525.1 Student Harassment on page 26 of this handbook. All persons (students and staff) during the entire school day, including travel to and from school, have the right to freedom from sexual, physical and/or mental abuse, such as name calling, intimidation, cyber bullying, or harassment. Any action or attempt to deny individuals of these rights will not be tolerated and will be dealt with in accordance with Midvale School District Policy #521.2 – Student Discipline and Punishment.

HEADPHONES/CD PLAYERS (Policy 524.7): Headphones, CD players, and other electronic musical devices etc. will not be allowed in classrooms without permission of the classroom teacher/administrator/special programs director.

HEAD LICE MANAGEMENT (Policy 534.1): Upon observation of head lice, the student's parents will be notified to pick their child up from school and will be advised of the need for treatment before the student returns to school. As part of the treatment process, parents need to make every effort to remove nits (eggs) in order to prevent reoccurrence. A follow-up head lice check will be performed on the student when he/she returns to school following treatment. The student will not be allowed to return to the classroom if live lice are still present. If the parent/guardian is unwilling to cooperate with the treatment of head lice or if head lice are found three times in one year on an individual student, the principal shall have the option of initiating a "no nit" policy. This policy requires that all live lice and all nits be removed before the student can be readmitted to school.

HEAD WEAR (Policy 532.1): No head wear, such as hats, visors or bandanas, shall be worn in the school building.

INITIATIONS AND HAZING (Policy 631.1): All activities should be planned and conducted in such a way that no student is subjected to possible injury, illness, disgrace or undue embarrassment. Classes will not be allowed to have initiation ceremonies. Only the clubs that have formal induction ceremonies in their charter or by-laws may hold initiations. The student body may conduct a well planned and supervised initiation; however, no activity is to be authorized if it can be considered hazing. Students may not be required to participate in any initiation unless it is required in the charter or by-laws of the organization.

INTERNET/NETWORK: Acceptable Use of Electronic Networks: See Acceptable Use of Electronic Networks Procedure on page 43 of this handbook. Student Internet access is designed for educational purposes. The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.

LIBRARY: All library books must be checked out at the desk before they leave the library.

LOCKERS: Lockers assigned to students are the property of the school district and remain under the control of the district at all times. The student will be responsible for the proper care and use of the locker assigned for his or her use. No permanent stickers, decals or pictures are to be placed on the exterior or interior of the locker. Students are to use only easily removed tape to affix pictures, etc. on the inside of their lockers. The District strongly recommends the use of locks on both student and gym lockers. Combination locks are available in the school office at no charge to the student. If a lock is lost or is not turned in at the end of the year, the student will be charged a \$5.00 fee.

MAKE-UP ASSIGNMENTS: Daily class work, homework, and long-range projects are due on the date assigned by the teacher. If a student is absent on the day an assignment is due, it is his/her responsibility to turn it in at the next class. If a student is absent on the day an assignment is given, it is his/her responsibility to turn in this make-up work according to the course syllabus after he/she returns to class. Exceptions will be made for excessive absences due to prolonged illness, provided the student has made necessary arrangements with the teacher. Long-range projects that come due during an absence will be due at the first class after the student's return to school.

If a student is absent on the day of a test, he/she is to make it up the day he/she returns to class. If the student is absent before the day of a test and missed material covered on the test or was not aware the test was scheduled, the student must make up the test as scheduled by the teacher.

It is the responsibility of the student participating in regularly sanctioned school activities to be sure each teacher is aware of his or her intent to be absent for a school sponsored or sanctioned activity and to make arrangements to complete class work that may be missed.

MEDICATION ADMINISTRATION AT SCHOOL: Parental consent is required for administration of any medications at school. All medications must be delivered by the parent or other responsible adult to the school office. School personnel will administer only those medications that come to school in a properly labeled pharmacy container with dates, name of student, medication name, dosage and physician's name, or over-the-counter container, and only according to the dosage on the label. Any changes in dosage must be confirmed by physician. Medications will not be administered at school that can be given at another time of day, e.g., three-times-a day antibiotics can be given before school, after school, and at bedtime. All medications must be stored in the office. Students should notify the office if they have been prescribed an inhaler which they carry. Aspirin, Tylenol, Ibuprofen, etc. is available in the office for student use only with parental permission..

MIDDLE SCHOOL CREDITS: The State Department of Education mandates that students in 7th and 8th grades must meet credit requirements, or complete an alternate mechanism, to be promoted to the next grade level.

1. Students shall be required to attain a minimum of 80% of their credits in order to be promoted.
2. Students cannot lose a full year of credit in one area, i.e. math, and automatically move on to the next grade level.
3. Students not meeting, or in jeopardy of not meeting, credit requirements will be given an opportunity to recover credits or complete and alternate mechanism in order to be eligible for promotion to the next grade level.

PARENT AND FAMILY ENGAGEMENT POLICY (Policy 683.1): See Policy 683.1 – Parent and Family Engagement Policy on page 33 of this handbook.

PHONE CALLS: Students will only be called out of class for emergency phone calls. Non-emergency phone messages will be posted on the student's locker. It is the student's responsibility to check his/her locker for messages. Office staff will make every effort to deliver messages but cannot guarantee that students will receive messages taken after 3:00 p.m. Students have adequate time between classes and during lunch break to return calls. Phone calls by students to parent/guardian requesting to leave school for any reason during regular school hours or to be picked up due to illness will be placed on the phone in the school office.

PROFANITY: Profanity is not acceptable in a school setting - for students, teachers, coaches, or any other school personnel.

SCHOOL-PARENT COMPACT: Please see *School-Parent Compact* on page 53 of this handbook.

SEARCH AND SEIZURE (Policy 524.1): See Midvale School District Policy 524.1 – *Searching Students, Their Lockers or Desks* on page 25 of this handbook.

SIGN IN AND OUT/EARLY DISMISSAL/PICK-UP PROCEDURE: When a student arrives at school after the regular starting time or must or must leave before the regular ending time, he/she is required to sign IN and OUT at the school office. As a precautionary measure, parents are not to pick up their child from the classroom. They may send a note in the morning with their child or call ahead, and the child will be waiting in the office at the designated time. In order for a student to check out of school during the day, he/she will need either a parent's written authorization prior to leaving school, a parent's phone call on the morning of that day, or a parent requesting dismissal by personally checking in at the office. Students without prior authorization from a parent must have permission from the principal or superintendent to sign out of school, if the parent/guardian cannot be reached. Upon returning, the student must check back in through the office.

STUDENT BODY MEMBERSHIP: Any student attending Midvale Schools, grades 9 through 12, is qualified for membership in the Midvale High School Student Body and is entitled to all privileges stated in the MHS Student Body constitution. Membership is obtained by paying the required fee (purchasing an activity card), and allows the student to vote in student body elections.

STUDENT BODY OFFICES: Any student interested in running for student body or class office must meet certain grade point average requirements, attendance minimums, and meet all criteria as outlined in the Midvale High School Constitution.

STUDENT COUNCIL: The Student Council shall consist of the Student Body officers and one Student Council Representative from each class (Freshmen, Sophomore, Junior, Senior) and one faculty advisor. One non-voting representative from the 7th and 8th grades shall also be a member of the Student Council. Each school organization shall appoint a member, who is already a Student Council member, to represent the organization in Student Council meetings. Organizations not having a member in Student Council will be allowed to elect a non-voting representative to the Student Council.

STUDENT DIRECTORY INFORMATION (Policy 517.1): In accordance with the Family Education Rights and Privacy Act of 1974 (FERPA), Midvale School District #433 hereby gives notice to all parents, legal guardians, students (18 years of age or older), that the following information is being categorized as directory information: student's name; address; telephone listing; photograph, major field of study, dates of attendance, grade level, participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; the most recent educational agency or institution attended; student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to educational records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

Directory information may be released without prior consent after the district gives annual notice to parents or guardians or students 18 years of age or older or emancipated students. The notice shall identify the types of information considered to be directory information and the district's option to release such information and the requirement that the district must, by law, release secondary students' names addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or guardians or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

The parent, legal guardian, or student 18 years of age or older must notify the Midvale School District that the above mentioned directory information should not be released without prior written consent of the parent, guardian, or student 18 and older. Such notification must be given to the District by completing and submitting the Directory Information Parent Opt-Out Form posted on the district website at [Calendars/Notices>Notices>FERPA Opt Out Form](#) or available at the school office.

Exclusions from any or all directory categories named as directory information to military recruiters and/or institutions of higher education must be submitted in writing to the

principal by the parent or guardian, student over 18 or emancipated student within 30 days of annual public notice.

Directory information shall be released only with administrative direction. Directory information considered by the district to be detrimental will not be released. Information will not be given over the telephone except in health and safety emergencies. At no point will a student's Social Security Number be considered directory information.

STUDENT FEES, FINES AND CHARGES/RETURN OF PROPERTY: The District provides an educational program for the students as free of costs as possible. Fees may be required for the actual cost of breakage and of excessive supplies used in courses such as commercial industrial arts, music, domestic science, science or agriculture. Students are responsible for the cost of replacing materials or property that is lost or damaged due to negligence.

STUDENT HARASSMENT (Policy 525.1): See Policy #525.1 STUDENT HARASSMENT on page 26 in this handbook.

STUDENT INJURIES: Even with the greatest precautions and the closest supervision, accidents can and do happen. The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. Student medical insurance is available to families for their individual purchases through private sources. Brochures outlining coverage and premiums are available at the school office.

STUDENT INTERVIEWS, INTERROGATIONS, OR ARRESTS (Policy 524.6): If a student is suspected of violating board policy or school rules, the superintendent/principal or designee may interview/interrogate students without the prior consent of the student's parent, guardian, or legal custodian. When a suspected violation of criminal law has occurred on school grounds, at a school sponsored activity, or an activity involving school operations, law enforcement officers may be notified by school officials to request a criminal investigation. When law enforcement officers question a student victim, witness, or suspect in such instances, school officials shall make an effort to notify the student's parent, guardian, or legal custodian in advance of the interview or interrogation.

STUDENT PARKING/VEHICLES: Students shall park in the designated student parking area only and shall under no circumstances drive or be a passenger in or on any motorized vehicle during the school day without first having obtained permission from the Superintendent or her designee. During the course of the day, including the lunch break, students are not to go to the parking area without permission from the office. Students may not drive a motorized vehicle to any out-of-town school function where he or she is a participant. Any student not following the above rules may be subject to disciplinary action. **Driving to School:** Students speeding or driving recklessly on school grounds will be reported to law enforcement.

SUSPENSION/EXPULSION (Policy 522.1):

Suspension: A student may be suspended when, in the opinion of the superintendent and/or principal, his or her conduct is disruptive of the educational effectiveness of the school or of good order. A student may also be suspended for disciplinary reasons including, but not limited to the following:

1. Disrespect shown toward staff members or other students.
2. A serious or continual infraction of school rules.
3. Disobedience or refusal to obey any staff member.

Expulsion: The Board of Trustees may deny attendance by expulsion to any pupil who is a habitual truant, or who is incorrigible, or whose conduct, in the judgment of the Board, is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school, or whose presence in a public school is detrimental to the health and safety of other pupils.

TARDIES: Students will be assigned one (1) demerit for each tardy, as outlined in the student discipline policy.

THEFT OR DESTRUCTION OF PROPERTY (Policy 521.5): Any student who steals school district property, enters a locked building or enclosure or who destroys, defaces or otherwise damages school district property shall be immediately referred to the superintendent. The superintendent shall investigate and if circumstances warrant refer the case to the appropriate legal authority. The superintendent shall have full authority to use appropriate means to seek recovery of all costs related to the damage. Theft or destruction of the personal property of others while on school premises or under the jurisdiction of the school shall be handled as a major offense.

TRUANCY (Policy 511.1): Students who are absent without the knowledge and consent of the parent and/or principal shall be classified as truant. This classification will also apply to any student who fails to report to an assigned class within the school day. The school is to be notified by the parent/guardian as soon as possible of any student absence.

- A student will receive a zero for each class or day missed.
- The student may be suspended from school or may receive in-house suspension.
- The School Administration will report the student to proper authorities as required by law.

UNEXCUSED ABSENCES: Absences not verified by a telephone call or a note from the parent/guardian will be recorded as unexcused.

USE OF OFFICE PHONE: Students who become ill during school hours may use the phone in the office to inform their parents, and are to remain in the office until their parents arrive to pick them up. Students leaving class to use the phone for any reason must use the office phone.

VALEDICTORIAN and SALUTATORIAN HONORS (Policy 646.1): It is the primary goal of the Midvale School District to encourage academic excellence in a broad program of

study. Students selected for valedictory and salutatory honors should have an academic record that reflects this goal. Students wishing to be considered for valedictory or salutatory honors must have a minimum cumulative GPA of 3.3 and complete a minimum of eight (8) college/advanced opportunities credits by the end of seven (7) semesters. The student with the highest cumulative grade point average having the specified number of college/advanced credits at the end of seven (7) semesters will be named valedictorian. The student with the second highest cumulative grade point average having the specified number of college/advanced credits at the end of seven (7) semesters will be named salutatorian.

NOTE: In the event that no student qualifies for Valedictorian or Salutatorian according to this policy, the Valedictorian and Salutatorian Honors will be conveyed to the student achieving the highest GPA at or above 3.3.

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### **Policy 511.1 – Attendance Policy**

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of the students with one another in the classroom and their participation in instructional activities are vital to this purpose. The positive aspects that schools have to offer can only be presented to students who are in attendance. With continued emphasis regarding excellence in education, all parties involved in attendance can better strive for quality in the classroom. Attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunity are greatly affected by a good attendance record.

The intent of the Board of Trustees is to have students attend school on a regular basis. Regular and consistent attendance results in increased learning. A student's presence in the classroom with their teacher contributes to time on task, and time on task contributes directly to learning.

No credit will be granted to students missing more than ten (10) days per semester

The ONLY absences that WILL NOT be used in calculating the attendance record are:

1. Those that occur due to school-sponsored activities, since these are considered an equivalent education experience. These exemptions will apply to students participating in sports events, cheerleading, music related events, FFA & FCCLA trips, academic trips, and others deemed co-curricular.
2. Juniors and seniors will be permitted to have two (2) college visitation days per year, provided that the visits are pre-approved by the school administration, and

they must bring proof of the visit in order to have the days not be counted as absent.

3. Bereavement in the immediate family (grandmother, grandfather, father, mother, sister, brother). Any extended bereavement may be reviewed by the Board.
4. Subpoenas to appear in court or court-ordered, out-of-district placements for special services, and
5. Illness, hospitalization, medical or dental appointments verified with a doctor's statement/note.

Absences that WILL BE counted in the ten (10) day limit will include such areas as: family trips; work days; vacations; visiting friends or relatives; suspension in and out of school; watching tournament when not an actual participant; hair or photography appointments; branding, skiing; hunting; court appearances that are not subpoenaed; attending concerts; shopping; or any others not mentioned which are unacceptable to the Board.

### Attendance Appeal Process

If after review by administration, a student has lost credit due to excessive absences and the parent/guardian feels there is an extenuating circumstance, he or she may appeal to the Board of Trustees.

In a formal review setting at the end of each semester, the Board will review written documentation presented during the appeal hearing, as well as testimony provided by the parents/guardian and the student. The Board of Trustees will consider the following:

1. Attendance for the preceding semester and/or year;
2. Grade(s) earned in the class(es) where credit was lost;
3. Make-up work completed and the student's attitude toward school; and
4. Extenuating circumstances.

The Board decision to grant credit(s) or continue with the dismissal of the credits is final.

### TARDIES

Students are expected to be in class or homeroom at the beginning of each period. A student late to a class must have a signed note from a teacher or the office or will be counted tardy. Tardies will be recorded by the classroom teacher. Tardies will also be treated accumulatively for all classes on a quarter marking period basis. Three tardies in a class will be considered as a one day absence.

### TRUANCY

Students who are absent without the knowledge and consent of the parent and/or principal shall be classified as truant. This classification shall also apply to any student who fails to report to an assigned class within the school day. The school is to be notified by the parent/guardian as soon as possible of any student absence. Students failing to check out in the office will be considered truant.

1. A student will receive a zero for each class or day missed.
2. The student may be suspended from school or may receive in-house suspension.
3. The school administration will report the student to proper authorities as required by law.

## **Policy 521-2 – STUDENT DISCIPLINE AND PUNISHMENT**

### ***General:***

Each teacher has the authority to establish and enforce reasonable rules and regulations to insure classroom control, as long as the rules and regulations are consistent with Idaho statutes, board policy or administration regulations.

Each teacher shall inform students in their classes of what constitutes unacceptable behavior, and what the consequences will be for such unacceptable behavior. Discipline shall be firm, fair and consistent, and it shall be administered with discretion.

All teachers are expected to know district discipline policies, rules and regulations and to enforce them at all times while students are under the jurisdiction of the school.

### ***Policy:***

Students in the Midvale School system are expected to abide by accepted standards of good conduct and discipline, based on their grade level and age. This responsibility

applies while on school grounds and while participating in any school function or activity.

### ***Policy Exception:***

Nothing in this policy prohibits a teacher from taking an immediate, reasonable, temporary disciplinary action against a student when it is deemed necessary to protect persons or property or to establish a disruption free atmosphere. Such action shall be reported to the superintendent as soon as it is possible to do so.

### ***Preventive Measures:***

The superintendent will initiate measures to avoid discipline problems.

### ***Responsibility:***

Students: Student's responsibilities are:

1. To attend school, arrive on time to class with necessary materials.
2. To respect the learning environment.
3. To respect other people and their property.
4. To demonstrate acceptable behavior patterns.

Superintendent: The superintendent shall implement and supervise the district's discipline procedures. In fulfilling this responsibility, the superintendent may develop necessary regulations and/or procedures, and has the responsibility of informing all students and staff of new regulations before they become effective.



In addition, the superintendent or his designated representative will handle all discipline referrals by taking action under existing procedure, referral to the Board, or referral to the appropriate legal authority.

***Discipline Procedure:***

Any violation of the above will result in the following consequences. The behavioral categories are listed as minor or major. The possible consequences for inappropriate student behaviors include warning, after school detention, in school suspension, out of school suspension-

Demerits shall be given for each infraction, and if a student accumulates 60 demerits in any one semester, the student shall be presented to the Board of Trustees for evaluation and possible expulsion. If a student is expelled, the student shall receive a mark of "F" in all classes for the grading period in which the expulsion occurred. A student who is re-admitted to school after being expelled may be admitted under the specific provisions of a behavioral or alternative placement contract as drafted by the school administration. Consequences will start over at the beginning of each semester.

The following details the amount of demerits given for each consequence:

| <u>Consequence</u>       | <u>Number of Demerits</u> |
|--------------------------|---------------------------|
| Warning                  | 0                         |
| Tardies                  | 1 per tardy               |
| Detention                | 5                         |
| In school suspension     | 10 per day                |
| Out of school suspension | 15 per day                |

A student who fails to attend an assigned detention will be given a one day in school suspension.

Parents will be notified whenever their child is sent to the office and consequences greater than a warning are issued to the student. Parents will be notified of the number of tardies through progress reports and report cards. In the case of out of school suspension, every effort will be made to contact a family member in regards to sending the student home. A student will not be sent home without the knowledge of a family member or other responsible adult. Teachers shall, when referring a student to the office, write a disciplinary referral that accurately describes the incident. The description shall state exactly what was done and or said.

The following describes each category and the possible consequences given for infractions. Behaviors that are not included in one of the categories will be evaluated by the administration for placement in one of the two following categories:

***Minor Offenses:*** See Discipline Procedure for progressive consequences. Each category is counted separately.)

1. Disruptive behavior that interferes with the educational process, when the behavior is NOT considered violent, illegal, or a threat to the welfare of others.
2. Interfering with the rights of others.
3. Use of profane or vulgar language or actions or otherwise cursing
4. Breaking posted and advertised school rules.
5. All dishonesty not specifically listed as a major offense.
6. Tardies.

**Major Offenses:** See Discipline Procedure for progressive consequences. Each category is counted separately.

1. Insubordinate behavior above and beyond those listed as minor offenses.
2. Destruction, defacing, or theft of the property of others. (In addition to other consequences, the student must pay back the cost of correcting his/her action.)
3. Endangering the health of or inflicting injury on others.
4. Breaking the law.
5. Actions that discredit the school.
6. Truancy.
7. Incurability
8. Hazing.
9. Cheating.
10. Harassment and/or sexual harassment (as defined in Policy #525.1).
11. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
12. Using, possessing, handling or transmitting any object which may be reasonably considered a weapon, while on school grounds or while under the jurisdiction of the school.
13. The forging of any signature, or the making of any false entry, or the authorization of any document used or intended to be used in connection with the operation of the school.

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
2. Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school;
3. Traveling to and from school or a school activity, function or event; or
4. Anywhere, including off-campus, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purposes of an educational function.

### ***Disciplinary Measures***

Disciplinary measures include, but are not limited to:

1. Expulsion;

2. Suspension;
3. Detention (see Detention Referral below);
4. Clean-up duty;
5. Loss of student privileges;
6. Loss of bus privileges;
7. Notification to juvenile authorities and/or police;
8. Restitution for damages to school property.

***Detention Referral:***

If given a detention referral, the student will be assigned detention each time and five (5) demerits. Parents/guardians will be notified of the date/time each time their child receives a detention.

***Disciplinary Referral:***

If the student is given a disciplinary referral, the student *will be* sent to the office and the parent/guardian will be notified. The student will be disciplined depending upon whether the infraction is a minor offense or major offense in the progressive disciplinary plan. This procedure does not prevent additional disciplinary action by the teacher. Severe misconduct may require elimination of some of the steps and immediate appropriate consequences.

**Minor Offenses:**

*1<sup>st</sup> Referral:* after-school (30 minutes) detention with the assigning staff member.

*2<sup>nd</sup> Referral:* after-school (30 minutes) detention with the assigning staff member.

*3<sup>rd</sup> Referral:* after-school (30 minutes) detention with the assigning staff member.

*4<sup>th</sup> Referral:* 1 day in-school suspension

*5<sup>th</sup> Referral:* 2 day in-school suspension

*6<sup>th</sup> Referral:* 1-3 day out of school suspension

**Major Offenses:**

*1<sup>st</sup> Referral:* 1-2 day in-school suspension

*2<sup>nd</sup> Referral:* 1-3 day out of school suspension

Students accumulating 60 demerits in any semester may be recommended for consideration of expulsion or alternative placement by action of the school board. Students who have accumulated 60 or more demerits will be suspended from school until the next regular board meeting. (Maximum of ten (10) days.)

*Appeal* - A student may appeal the decision in discipline matters to the superintendent. The ruling reached may be appealed to the Board of Trustees. All appeals must be filed with the superintendent within three (3) school days of the disciplinary conference.

*Due Process* - Every student is entitled to due process. The student must be informed of the charges against him or her, the potential consequences of the act, and must have the opportunity to present his or her version of the incident in question.



*Records* - In compliance with the office of Civil Rights, a disciplinary record shall be kept for all offenses where out of school suspension, expulsion, or class change is a punishment option. The record shall include the student's name, grade level, and the names of involved staff members and the discipline used.

#### **Policy #524.1 – SEARCHING STUDENTS, THEIR LOCKERS OR DESKS**

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects.

##### ***School Property and Equipment as well as Personal Effects Left by Students.***

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by the student, without notice or consent of the student. This applies to student vehicles parked on school property. Building principals may require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle and personal effects therein, when reasonable suspicion of wrongdoing exists.

Searches by other than school personnel or parents shall not be allowed without a search warrant or without consultation with the school's attorney or the prosecuting attorney.

*1<sup>st</sup> Referral:* Random locker checks will be done on different days and times throughout the year. If any item is found in a student's locker that is in violation of Board policy, the item will be removed and the parents will be notified. Board policy regarding that item will be implemented.

***Use of Drug Dogs.*** The district may elect to use specially trained drug dogs to alert the dog's handler to the presence of controlled substances in lockers, at the discretion of the superintendent or designee. The use of a drug dog shall comply with district policy and applicable law.

*Appeal* - A student may appeal the decision in discipline matters to the superintendent. The ruling reached may be appealed to the Board of Trustees. All appeals must be filed with the superintendent within three (3) school days of the disciplinary conference.

*Due Process* - Every student is entitled to due process. The student must be informed of the charges against him or her, the potential consequences of the act, and must have the opportunity to present his or her version of the incident in question.

*Records* - In compliance with the office of Civil Rights, a disciplinary record shall be kept for all offenses where out of school suspension, expulsion, or class change is a punishment option. The record shall include the student's name, grade level, and the names of involved staff members and the discipline used.

**Seizure of Property.** If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

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Policy #525.1 - STUDENT HARASSMENT

Purpose and Authority

It is the policy of the Midvale School District to maintain a learning and working environment that is free from sexual harassment.

It shall be a violation of this policy for students to harass other students through conduct or communications of a sexual nature as defined below.

Definitions

Sexual Harassment: Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by any student to another student constitute sexual harassment when such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creating an intimidating, hostile or offensive academic environment.

Sexual harassment, as defined above, may include but is not limited to the following:

- verbal harassment or abuse;
- continued or repeated sexual jokes, language, flirtations, advances or propositions;
- graphic verbal commentary about an individual's body, sexual prowess or sexual deficiencies;
- leering, whistling, touching, pinching, brushing the body, assault, coerced sexual acts, or suggestive, insulting or obscene comments or gestures;
- name calling, related stories, gossip, comments or jokes that may be derogatory toward a particular sex;
- pressure for sexual activity;
- repeated remarks to a person, with sexual or demeaning implications;
- suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, job, etc.
- the display of sexually suggestive graffiti, pictures, posters or cartoons;
- asking questions about sexual conduct or sexual orientation or preferences.

Human Rights: The following rights apply to all persons (students and staff) during the entire school day, including travel to and from school. Any action or attempt to deny individuals of these rights constitutes harassment.

- The right to develop one's own personality (as long as it does not interfere with the rights of others) without disrespectful criticism, or pressure from cliques.
- Freedom from physical abuse and from mental abuse such as name calling, intimidation, cyber bullying or harassment.
- Freedom from being set apart, or mocked because of race, sex, religion, physical strength, size, features, friendship-groups, age, culture, handicap, financial status, clothing, classroom performance, etc.
- The right to privacy and freedom from being harassed in the classroom; the right to be treated respectfully.
- The right to an education which means that teachers should be free to teach and students free to learn without being interrupted by inconsiderate or unruly students.
- The right to have personal and school property respected.

Procedures:

Any student who alleges sexual harassment by another student in the District may use the District's complaint procedure or may complain directly to the Superintendent, guidance counselor or other individual designated to receive such complaints. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status.

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District's legal obligations, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

A substantiated charge against a student in the School District shall subject that student to disciplinary action including suspension or expulsion, consistent with Policy #521.2 - Student Discipline and Punishment, including suspension and expulsion.

POLICY 516.1 – EDUCATION OF HOMELESS CHILDREN

It is the policy of the District to ensure that:

1. Each child of a homeless individual and each homeless child has equal access to the same free, appropriate public education, including a public preschool education, as provided to other students;
2. Homelessness does not in any way separate homeless students from the mainstream school environment; and
3. Homeless children and youths have access to the education and other services that such children and youths need to ensure that such children and youths have an opportunity to meet the same challenging state academic standards to which all students are held.

The Board of Trustees directs all District schools to admit children who are homeless regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The Board shall not enter into an out-of-District attendance and tuition agreement with another district for a homeless child.

All schools and employees of the District shall work to ensure that children and youth who are homeless are free from discrimination, segregation, and harassment. The District will also strive to prevent stigma against students who are homeless.

Definitions

For the purposes of this Policy, the following definitions shall apply.

The terms "enroll" and "enrollment" includes attending classes and participating fully in all school activities.

The terms "homeless," "homeless individual," and "homeless person" include:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Migratory children who qualify as homeless for the purposes of this part because the children are living in circumstances described in clauses 1 through 3 above; and
5. An unaccompanied student and homeless families with children and youth are also defined as homeless if they:
 - a. Have experienced a long term period without living independently in permanent housing;
 - b. Have experienced persistent instability as measured by frequent moves over such period, and
 - c. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse, the presence of a child or youth with a disability, or multiple barriers to employment.

"Children and youth in transition" is defined as children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and who lack a fixed, regular, and adequate nighttime residence.

“Unaccompanied youth” is defined as a youth not in the physical custody of a parent/guardian who is in transition as defined above.

The term “school of origin” is defined as the school the student attended when permanently housed, or the school in which the student was last enrolled, including a preschool. When a student completes the final grade level served by the students “school of origin,” the “school of origin” shall progress to the designated receiving school at the next grade level for all of its feeder schools the same as for all students attending one school and progressing to another school in the District.

In General

The District shall ensure the following is provided according to the homeless student's best interest:

1. That the homeless student's education continues in the school of origin for the duration of homelessness:
 - A. In any case in which a family becomes homeless between academic years or during an academic year; and
 - B. For the remainder of the academic year, if the student becomes permanently housed during an academic year; or
2. That the homeless student is eligible to enroll in the same schools as non-homeless students who live in the same attendance area where the homeless student is actually living.

Placement Choice

The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

When addressing school placement, the student may attend a school different than the school of attendance from before the student became homeless or the school last attended by the student, if such is the choice of the student's parent and such is feasible.

When addressing school placement, the District's Liaison shall work with the family to address the student's transportation needs.

School Stability

In determining the best interest of the homeless student each school within the District shall:

1. Presume that keeping the student in the school of origin is in the student's best interest, except when doing so is contrary to the request of the student's parent/guardian, or (in the case of an unaccompanied youth) the student;
2. Consider student-centered factors related to the student's best interest, including factors related to the impact of mobility on achievement, education, health, and

- safety of homeless students, giving priority to the request of the student's parent/guardian or (in the case of an unaccompanied youth) the student;
3. If, after conducting the best interest determination based on consideration of the above presumptions, the Superintendent determines that it is not in student's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied student) the student, provide the student's parent/guardian or the unaccompanied student with a written explanation of the reasons for his or her determination, which will be provided in a manner and form understandable to such parent/guardian, or unaccompanied student, including information regarding the right to appeal under "Enrollment Disputes", below; and
 4. In the case of an unaccompanied student, ensure that the District's liaison designated under "District Liaison," below, assists in placement or enrollment decisions under this subparagraph, gives priority to the views of such unaccompanied student, and provides notice to such student of the right to appeal under "Enrollment Disputes," below.

Immediate Enrollment:

1. **In General:** The school selected in accordance with this policy shall immediately enroll the homeless student, even if the student:
 - A. Is unable to produce records normally required for enrollment, such as previous academic records, records of immunization and other required health records, proof of residency, or other documentation;
 - B. Has missed application or enrollment deadlines during any period of homelessness; or
 - C. Has outstanding fees or fines, including fees associated with extracurricular activities.
2. **Relevant Academic Records:** The enrolling school shall immediately contact the school last attended by the student to obtain relevant academic and other records.
3. **Relevant Health Records:** If the student needs to obtain immunizations or other required health records, the enrolling school shall immediately refer the parent/guardian of the student, or (in the case of an unaccompanied student) the student, to the District's liaison designated under "District Liaison," below, who shall assist in obtaining all necessary immunizations and/or screenings, or other required health records, in accordance with "Records," below.

Records

Any record ordinarily kept by the school, including immunization or other required health records, academic records, birth certificates, guardianship records, evaluations for special services or programs, regarding each homeless student shall be maintained:

1. So that the records involved are available, in a timely fashion, when the student enters a new school or school district; and
2. In a manner consistent with FERPA, applicable Idaho law, and District policy.

Disputes

If a dispute arises over eligibility, school selection or enrollment in a particular school, or any other issue addressed in this policy:

1. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals. The student shall receive educational services for which the student is eligible, such as attending classes and full participation in all school activities.
2. The parent/guardian of the student or (in the case of an unaccompanied student) the student shall be provided with a written explanation identifying the basis for any decisions related to school selection or enrollment made by the District, or other entity, including the rights of the parent/guardian or unaccompanied student to appeal such decisions;
3. The parent/guardian or unaccompanied student shall be referred to the local educational agency liaison designated under "District Liaison" below, and upon being informed of the dispute, the liaison shall, within 10 days, initiate an appeal with the District and, if unsuccessful, to the state coordinator of the dispute regarding the educational placement of the homeless student; and
4. In the case of an unaccompanied student, the liaison shall ensure that the student is immediately enrolled in the school in which the student seeks enrollment pending resolution of the student's dispute.
5. If an agreement cannot be reached between the parties regarding the educational placement of enrollment status of the student, then the District shall seek further assistance from the State Coordinator of Homeless Education to review and determine within ten business days how the student's best interest will be served. The decision of the State Department of Education shall constitute final resolution.

Privacy

Information about a homeless student's living situation shall be treated as a student education record, and shall not be deemed to be disclosable "directory information" under the Family Education Records Privacy Act ("FERPA").

Contact Information

Nothing in this policy shall prohibit the District and/or the enrolling school from requiring the parent/guardian of a homeless student to submit contact information.

Comparable Services

Each homeless student in the District shall be provided services comparable to those services provided to other students in the school attended by the homeless student, including but not limited to the following:

1. Transportation services;

2. Educational services for which the student meets eligibility criteria, such as services provided under Title I of the Elementary and Secondary Education Act of 1965, or similar State or District sponsored programs, educational programs for children with disabilities, and educational programs for English Learners;
3. Programs in career and technical education;
4. Programs for gifted and talented students; and
5. School nutrition programs. Upon enrollment, the student's name shall immediately be submitted to the District's Nutrition Services Department as eligible for free meals, which eligibility commences at the time of enrollment.

District Liaison

For purposes of this policy, the Superintendent shall designate a District employee to serve as its liaison to serve homeless students in accordance with the following provisions. The liaison for homeless students designated by the Superintendent shall ensure that:

1. All homeless students in and out of school are identified by school personnel through outreach and coordination activities with other entities and agencies;
2. The District tracks academic and enrollment data on homeless students;
3. All homeless students are enrolled in, and have a full and equal opportunity to succeed the same as non-homeless students of the District;
4. Homeless families and homeless students have access to and receive educational services for which such families and students are eligible, including services through Head Start programs (including Early Head Start programs), early intervention services under part C of the Individuals with Disabilities Education Act, and other preschool programs administered by the District;
5. All homeless families and homeless students receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services;
6. The parents/guardians of homeless students are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
7. All unaccompanied students and youth who receive any credits for classes attended shall be informed by the Liaison of their status as an "independent student" for purposes of the student's Free Application for Federal Student Aid ("FAFSA"). The Liaison shall also provide the required "verification" of the student's status in connection with his or her application for Federal Student Aid.
8. Public notice of the educational rights of homeless students is disseminated in locations frequented by parents/guardians of such students, and unaccompanied students, including schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents/guardians of homeless students and unaccompanied students;
9. Eligibility, school selection, or enrollment disputes are mediated in accordance with "Disputes," above;

10. The parent/guardian of a homeless student, and any unaccompanied student, is fully informed of all transportation services, including transportation to the student's school of origin, and is assisted in accessing transportation to the student's assigned school;
11. School personnel receive annual professional development and other support; and
12. Unaccompanied homeless students:
 - A. Are enrolled in school;
 - B. Have opportunities to meet the same challenging state academic standards as the State establishes for other students; and
 - C. Are informed of their status as independent students under 20 USC § 1087vv(d), and that such students may obtain assistance from the District Liaison to obtain verification of such status for purposes of the Free Application for Federal Student Aid.

Local and State Coordination

The District's liaison(s) for homeless students shall, as a part of their duties, coordinate and collaborate with the Idaho State Office of the Coordinator for Education of Homeless Children and Youths, as well as with community and school personnel who are responsible for the provision of education and related services to homeless students. These shall include public and private agencies, the transportation department, the State Coordinator for the Education of Homeless Children and Youth, and others. Such coordination shall include collecting and providing to the State Coordinator the reliable, valid, and comprehensive data needed to meet the requirements of 42 USC § 11432(f)(1) and (3).

Homeless Status

The District's Liaison who receives training provided by the Idaho State Office of the Coordinator for Education of Homeless Children and Youths may authorize a homeless student who is eligible for and participating in a program provided by the District, or the immediate family of such student, who otherwise meets the eligibility requirements Federal Housing Assistance (see 42 USC §§ 11360 *et. seq.*), to do so without approval or other agency action by or on behalf of the Department of Housing and Urban Development.

Title 1, Part A

Any student who is homeless and attends school within the District is eligible for Title 1, Part A services. The District shall set aside funding to provide homeless students who attend schools that do not participate in Title 1, Part A with services comparable to those provided by participating schools. Funding may also be set aside to provide targeted assistance to homeless students who attend participating schools.

POLICY 683.1 – PARENT AND FAMILY ENGAGEMENT

In keeping with its vision and mission, the Midvale School District strives to be an integral part of the community, and to keep the parents and community members as integral parts of the school. The district will put into operation programs, activities and procedures for the involvement of parents in all school with Title I, Part A programs, consistent with section 1116 of the Every Student Succeeds Act (ESSA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children. Hence the District establishes as policy the following statement following the National Guidelines for Parent/Community involvement. It is available to all on the District website.

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. that parents play an integral role in assisting their child's learning;
2. that parents are encouraged to be actively involved in their child's education at school;
3. that parents are full partners in their child's education and are included, in decision-making and on advisory committees as appropriate to assist in the education of their child;
4. that parents are involved in identifying barriers to greater participation by parents in parent involvement activities.

Purpose: The purpose of parent and family engagement is to increase each parent's capacity to help their child(ren) be successful in school.

To facilitate meaningful parent and family engagement Midvale School District will:

1. **Develop a Parent Advisory Committee:** The District will establish a parent advisory committee to assist in the review of their parent compact, parent involvement plan, and the annual review and evaluation of the school-wide Title I program as well as the review and plan for school improvement. Any parent of a student in this district is eligible to serve on this committee. The district will identify a group of 6 to 12 parents to serve throughout the school year. Every effort will be made through email to make all parents aware of the efforts of this committee and to solicit input from all parents. The Parent Advisory Committee, or any parent, may request opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children. The school/district will respond to any such suggestions as soon as practicably possible.
2. **Annually review our Parent and Family Engagement Plan:** Midvale School District will, with consultation and input from their parents, annually review and when necessary revise this parent involvement plan.
3. **Annually review the District Parent /School Compact:** Midvale School District will, with consultation and input from their parents, annually review their Parent/School compact. The compact will list the responsibilities of the student, parent/caregiver, classroom teacher, and school administrator. All parents will be

provided copies of the parent/school compacts at the start of each school year, and will be provided an opportunity to review the compact

4. **Annually establish how Title I Parent and Family Engagement Funds will be used:** Because of our size Midvale School District does not receive Title I Parent and Family Engagement Funds. However, some funding may be available to provide parents with materials, and to pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable participation in school related meetings and training.
5. **Annually review the use of Title I funds and evaluation of the use of these funds:** Midvale School District will, with consultation and input from their parents, annually review how Title I funds will be used throughout the school year. Currently because of the tightness of all budgets, Title I funds are earmarked to support personnel directly assisting students who need help. Parents will be provided with data that supports the use of these funds and be asked for their input. Before the end of each school year parents will be provided with evaluation information/data regarding the effectiveness of the Title I school program, staff development conducted throughout the year, and all parent involvement activities held during the year.
6. **Facilitate regular, meaningful two-way communication:** Midvale School District will hold an annual meeting for parents to explain Title I and what it means to them as a parent and to their student and to explain the right of parents to be involved in the school and in their child(ren)'s education. This will be done at Back to School Night, early in the fall. The district will also offer this information whenever requested by parents individually. The district will provide parents a description and explanation of the curriculum, student progress measures, and the proficiency levels students are expected to meet and how to monitor a child's progress and work with educators to improve the student achievement. Curriculum, content standards, measures and proficiency levels are always available on the Parent Portal. The district will ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a timely manner and in a format and, to the extent practicable, in a language the parents can understand, and provide reasonable alternate formats as requested.
7. **Build the capacity of parents to support their child(ren)'s learning:** The district will provide materials and training to help parents to work with their children to improve their children's achievement . This will include family math and family reading activities.
8. **Coordinate and integrate the district's parent and family engagement programs with early childhood programs in the community and in the district:** To the extent feasible and appropriate, the Title I consulting teacher and Special Education teacher will work with the preschool program, Head Start, and Parents as Teachers to conduct activities that encourage and support parents in more fully participating in the education of their children.

Midvale School District has maintained a close parent, community school interaction and respect throughout the decades since the first one room school houses became the

center of community activities in the late 1800's. It is a tradition valued by the District, and the District is fully committed to maintaining and strengthening it.

This policy is subject to an annual review by administration, teachers, and parents. The findings of the annual review will be used to improve the parental involvement program and, if necessary, to revise policies and procedures relating to parental involvement.

High School Graduation Requirements (Policy 641.1)

Requirements	State	Midvale
Total Required	29 credits (minimum)	39
Additional Credits	17 credits (minimum)	15
Total Credits	46 credits (minimum)	54
Language Arts (English – 8 Credits and Speech – 1 Credit)	9*	9*
Mathematics	6* Including Algebra 1 and Geometry standards. 2 credits must be taken in last year of high school.	6* Including Algebra 1 and Geometry standards. (2 credits must be taken in the last year of high school)
Science	6* (4 lab)	6* (4 lab)
Health	1*	1*
Humanities Performing arts Foreign Language	2*	2* 2 or 2 (4 total)
Social Studies (US History-4 Cr., Economics-1 Cr. and US Gov.-2 Cr.)	5*	7
Vocational	0	6
Honors Diploma Considerations		(1) Minimum of 8 Advanced Opportunity Credits identified as advanced, dual credit, or Tech-Prep articulated classes or AP; (2) SAT Score~1000 or ACT~18; (3) no grade lower than "C" on transcript; (4) minimum GPA 3.0; (5) 8 credits math, and (6) 6 credits science.
Postsecondary Readiness Plan	4-Year Learning Plan at end of 8 th grade	4-Year Learning Plan at end of 8 th grade

Senior Project	Required to include an oral presentation and written report by the end of Grade 12	Required to include an oral presentation and written report by the end of Grade 12
Advanced Opportunities	Districts must offer at least one Advanced Opportunity such as: Dual Credit, Advanced Placement or Tech Prep	Students are encouraged to complete at least one Advanced Opportunity such as: Dual Credit, Tech Prep Articulated, or AP during their 11 th and 12 th grades years.
College Entrance Exam	SAT or ACT by the end of Grade 11	SAT or ACT by the end of Grade 11
Middle School	Must take Pre-Algebra before receiving 9 th grade status	Must take Pre-Algebra before receiving 9 th grade status

1. Ninth grade entry level will determine sequence and placement for mathematics and science.
2. The instructional program of the student will provide for the establishment of a full four-year program beginning with the freshman year. Students are to schedule eight (8) periods per day for their four years of high school, including the senior year.
3. All credits received from accredited parochial or non-public schools will be accepted toward graduation at Midvale High School.
4. Credits from non-accredited programs will be awarded on the same basis as home school programs.
5. Students in Grades 9-12 who have been home-schooled and are requesting a transfer of credit, credits earned, and/or grade placement shall be subject to examinations and approval before credits are awarded by the District. Credit requests will be reviewed by a credit evaluation committee consisting of a counselor, a staff member from each subject area in which credit is being requested, and the building principal.

Post Secondary Plans

Because of the complexity of post-secondary opportunities it is important for all students to follow an individualized four year plan that will provide options for each student

according to his/her interests and abilities. The basic four-year plan is required in the eighth grade and consists of the distribution of required courses across the four years. In addition interests in agriculture, business, family and consumer science or general college preparatory classes are identified and appropriate courses added to the plan. This plan can be modified at any time, and is reviewed each semester.

While the counselor will monitor the completion of courses required for high school graduation, it is important for parents and students to be aware of additional opportunities available to the student, especially in the junior and senior years. The agriculture, business and family and consumer science programs provide for "Tech-Prep" registration, a dual enrollment with a college that provides the student with college vocational credits while still in school.

For students planning to pursue an academic program at a college, advanced placement classes and dual enrollment are also available, both through the Idaho Digital Learning Academy and directly with some colleges. These credits are transferable to whatever college the student attends.

Financial aid is also available from many sources to qualified students planning to enter vocational programs, professional-technical schools, community colleges and universities. Again, students need to plan early, as several forms of aid require specific course completion to qualify.

It is important for students to have some idea of what they want to do after graduation, even if they change monthly! Too often students arrive at their senior year when it is too late to get the requirements needed to do what they want.

Policy #822.1 - CHILD NUTRITION and WELLNESS

It is the goal of the Midvale School District to strive to make a significant contribution to the general well being, mental and physical capacity, and learning ability of each student and afford them the opportunity to fully participate in the education process. The Midvale School District promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as a part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, our school contributes to the basic health status of children. Improved health optimizes student performance potential and ensures that no child is left behind. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults.

The Board directs the Superintendent to inform and update the public, including parents, students, and others in the community, about the content and implementation of the

wellness policy. Such information may be provided on the District website, through dissemination of student handbooks, or in any other manner the Superintendent may deem appropriate.

Definition

For the purposes of this policy the school day is defined as midnight before to thirty (30) minutes after the end of the official school day.

Goals for Wellness Promotion

The District shall review and consider evidence-based approaches in establishing goals for school based activities to promote student wellness. This may include review of the “Smarter Lunchroom” tools and strategies.

To ensure the health and well being of all students, it is the policy of the District to:

1. Ensure that all students have access to adequate and healthy food choices on scheduled school days at reasonable prices.
2. Ensure that foods sold at school during the school day meet or exceed the nutritional standards required by the USDA's National School Lunch Program, the National School Breakfast Program, and the Smart Snacks in Schools regulations. Exceptions can be made for infrequent food sales fundraisers that occur no more than the number of times determined appropriate by the Idaho State Department of Education during the school year and are not held during school meal times. Fundraisers will be tracked at each school site by a designee of the Superintendent in charge of compliance at that site;
3. Ensure that non-compliant and non-exempt fundraising food sales will not occur on school grounds during the school day. The District operates under United States Department of Agriculture (USDA) program regulations of the National School Lunch Program, National School Breakfast Program, and Smart Snacks in Schools regulations. This includes food sold during the school day in school stores, vending machines, and other venues. (Note: There are many healthy fundraising options available to schools including selling books, fresh produce, school spirit merchandise, or other non-food items during the school day. Fundraising activities that take place outside of school, such as frozen pizza sales, are exempt from the nutrition standards.);
4. Ensure that celebrations that involve food during the school day be limited to no more than one party per class per month. It is also recommended that each party include no more than one food or beverage that does not meet nutrition standards for Smart Snacks in Schools.

5. Support and promote dietary habits contributing to students' health and academic performance. All foods available on school grounds and at school-sponsored activities during the school day should meet or exceed the USDA Smart Snacks in School nutrition guidelines. Wholesome foods produced in Idaho should be available and actively promoted in a health school environment. Emphasis should be placed on foods that are nutrient dense per calorie. Foods should be served with consideration toward variety, appeal, taste, safety, and packaging to ensure high quality meals. The District encourages all staff to focus on the Dietary Guidelines for Americans;
6. Provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors including good nutrition and regular physical activity;
7. Coordinate school food service with the healthy lifestyles policy to reinforce messages about healthy eating and to ensure that foods offered promote good nutrition and contribute to the development of lifelong, healthy eating habits;
8. Promote healthy eating patterns through classroom nutrition education coordinated with the comprehensive health education program including education, health, and food services;
9. Provide District staff with adequate pre-service and ongoing in-service training that focuses on strategies for behavioral change; and
10. Involve family members and the community in supporting and reinforcing nutrition education and the promotion of healthy eating and lifestyles.
11. All students will receive instruction in good nutrition in their appropriate classes: elementary students in the classroom; secondary students in required health and nutrition classes.
12. Establish a Wellness Committee comprised of individuals from the following groups: parents, teachers, students, administration, food service director, and physical education director and members of the community. All interested stakeholders are urged to take part.

The District shall also take measures to promote nutrition and physical activity, engage in nutrition education, and conduct wellness activities. For the purpose, the District may:

1. Ensure that all District schools become certified as a Healthier US School Challenge schools and/or enroll as a Team Nutrition schools;
2. Host at least one health fair each year;
3. Draft and regularly distribute a wellness newsletter for students and parents;
4. Review Smarter Lunchroom Movement best practices and evaluate each school's ability to implement them;

5. Provide a minimum of 60 minutes of physical education per week to elementary students and 106 minutes per week to middle school students;
6. Offer a recognition or reward program for students who exhibit healthy behaviors;
7. Start a walking or physical activity club at each school;
8. Offer at least four after school physical activity programs;
9. Ensure students have access to hand-washing facilities prior to meals;
10. Annually evaluate the marketing and promotion of the school meal program;
11. Share school meal nutrition information with students and families;
12. Offer students taste-testing or menu planning opportunities;
13. Participate in Farm to School activities and/or have a school garden;
14. Advertise and promote nutritious foods and beverages on school grounds;
15. Offer nutritious foods and beverages at lower prices than other foods and beverages;
16. Offer fruits or non-fried vegetables everywhere foods are sold;
17. Use student feedback to improve the quality of the school meal programs;
18. Offer a staff wellness program;
19. Provide District staff with adequate pre-service and on-going in-service training that focuses on program administration, nutrition, physical activity, safety, the importance of modeling healthy behaviors, and strategies for behavioral change; and
20. Participate in community partnerships to support wellness programs, projects, events, or activities.

Student Selection of Food Items

Under Federal law students are not required to take items of food that they will not consume, provided they take at least three (3) items from the list of five (5) items served. If a student takes less than five items the price shall not be reduced.

The purpose of these regulations and this policy is to reduce the amount of waste in the food service program and still encourage students to take all five items.

Students in grades K-12 may select three (3) food items with full-size portions from the list of five (5) items offered. Additional items selected may be in reduced portions, if requested.

Nutrition Guidelines

To promote student health and reduce childhood obesity, the District urges all schools within the District to comply with the nutrition standards established by the USDA with respect to all food that is available on campus during the school day.

Community Participation

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the

general public are all urged to participate in the development, implementation, and periodic review of this policy.

The Superintendent shall annually make available to the public the content of the policy and an assessment on the implementation of this policy including:

1. The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
2. The extent to which the District's wellness policy compares to model local school wellness policies; and
3. A description of the progress made in attaining the goals of the wellness policy.

Methods of providing this information to the public may include developing or disseminating printed or electronic materials to families of school children and other members of the school community at the beginning of the school year, or posting the local wellness policies and an assessment of their implementation on the District or school website at www.midvaleschools.org. The assessment of the implementation of the policy shall be conducted at least once every three years.

Record Retention

The District shall retain the following records relating to the wellness policy:

1. The written local school wellness policy;
2. Documentation demonstrating the community was involved in the development, implementation, and periodic review of the wellness policy;
3. Documentation of the assessment of the wellness policy; and
4. Documentation to demonstrate the public was notified annually as required by this policy.

Monitoring Compliance

The Board of Trustees shall designate the Superintendent to ensure that each school complies with this policy.

Acceptable Use of Electronic Networks

All use of electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. **The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.**

Terms and Conditions

All use of electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. **The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.**

Terms and Conditions

1. Acceptable Use: Access to the District's electronic networks must be:
 - A. For the purpose of education or research and consistent with the educational objectives of the District; or
 - B. For legitimate business use.
2. Privileges: The use of the District's electronic networks is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The system administrator (AND/OR building principal AND/OR Internet Safety Coordinator) will make all decisions regarding whether or not a user has violated these procedures, and may deny, revoke, or suspend access at any time. An appeal of such decisions may be made to the Superintendent within seven days. His or her decision is final.
3. Unacceptable Uses: The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are the following:
 - A. Using the network for any illegal activity, or to access websites encouraging illegal activity including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State law;
 - B. Accessing information pertaining to the manufacture of weapons;
 - C. Uses that cause harm to others or damage property;
 - D. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
 - E. Downloading copyrighted material;
 - F. Using the network for private financial or commercial activities;
 - G. Wastefully using resources, such as file space;
 - H. Hacking or gaining unauthorized access to files, resources, or entities; uploading a worm, virus, or other harmful form of programming;
 - I. Invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone;
 - J. Using another user's account or password or some other user identifier that misleads message recipients into believing that someone other than you is communicating;
 - K. Posting material authored or created by another, without his or her consent;
 - L. Posting anonymous messages;
 - M. Using the network for commercial or private advertising;

- N. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, bullying, or illegal material; and
 - O. Using the network while access privileges are suspended or revoked;
 - P. Promotion of political, personal, or religious causes in a way that presents such opinions as the view of the District;
 - Q. Disclosing identifying personal information or arranging to meet persons met on the internet or by electronic communications;
 - R. Any other unacceptable uses as outlined in District Policy.
4. Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
- A. Be polite. Do not become abusive in messages to others.
 - B. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
 - C. Do not reveal personal information (including the addresses or telephone numbers) of students or staff.
 - D. Recognize that e-mail is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - E. Do not use the network in any way that would disrupt its use by other users.
 - F. Consider all communications and information accessible via the network to be private property.
5. No Warranties: The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Indemnification: The user agrees to indemnify the District for any losses, costs, or damages (including reasonable attorney fees) incurred by the District, relating to or arising out of any violation of these procedures.
7. Security: Network security is a high priority. If the user can identify a security problem on the internet, the user must notify the system administrator, Internet Safety Coordinator, or building principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account. Attempts to log on to the internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.

8. **Vandalism:** Vandalism will result in the cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
9. **Telephone Charges:** The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, or equipment or line costs.
10. **Copyright Web Publishing Rules:** Copyright law and District policy prohibit the republishing of text or graphics found on the internet or on District websites or file servers, without explicit written permission.
 - A. For each republication on a website or file server of a graphic or text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the website address of the original source.
 - B. Students engaged in producing website pages must provide library media specialists with e-mail or hard copy permissions before the website pages are published. Printed evidence of the status of "public domain" documents must be provided.
 - C. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
 - D. The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
 - E. Student work may only be published if there is written permission from both the parent/guardian and the student.
 - F. Violation of the copyright web publishing rules may result in denial of access to the network.
11. **Use of Electronic Mail.**
 - A. The District's electronic mail system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides e-mail to aid students in fulfilling their duties and responsibilities and as an education tool.
 - B. Email could be subject to public records requests and disclosures depending upon the subject matter of the contents of the email.

- C. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an electronic mail account is strictly prohibited.
- D. Each person should use the same degree of care in drafting an electronic mail message that would be put into a written memorandum or document. Nothing should be transmitted in an e-mail message that would be inappropriate in a letter or memorandum.
- E. Electronic messages transmitted via the District's internet gateway carry with them an identification of the user's internet "domain." This domain name is a registered domain name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of this District. Users will be held personally responsible for the content of any and all electronic mail messages transmitted to external recipients.
- F. Any message received from an unknown sender via the internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any internet-based message is prohibited, unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- G. Use of the District's electronic mail system constitutes consent to these regulations.

Internet Safety

- 1. Internet access is limited to only those "acceptable uses," as detailed in these procedures.
- 2. Staff members shall supervise students while students are using District internet access at school, to ensure that the students abide by the Terms and Conditions for Internet access, as contained in these procedures.
- 3. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are obscene, pornographic, or harmful or inappropriate for students as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. Students must use the District's filtered network for all online activities on school grounds or using District equipment.
- 4. The system administrator, Internet Safety Coordinator, and/or building principals shall monitor student Internet access.

Student Use of Social Media

Students will be held accountable for the content of the communications that they post on social media locations and are responsible for complying with District policy and procedures for content posted using a District computer, network, or software or when posted during school hours when the student is in attendance at school. Student posts on social media locations outside of school hours and school grounds using a personal computer, network, and software shall be private as long as they do not enter into the educational setting and interfere with the orderly operation of the school. Posts to social network sites using a District computer, network, or software may be subject to public records requests. Students may not disrupt the learning atmosphere, educational programs, school activities, or the rights of others.

All of the requirements and prohibitions in District policy and procedure apply to the use of social media on school grounds, through the District network or using District equipment, or as part of a class assignment.

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## **Notification of Rights under FERPA**

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access. The parent or eligible student should submit to the school principal a written request that identifies the record(s) he or she wishes to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures or personally identifiable information (PII) contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

## Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Midvale School District #433, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Midvale School District #433 may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Midvale School District #433 to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Midvale School District #433 to disclose directory information from your child's education records without your prior written consent, you must notify the District within thirty days of start of school or date of enrollment on the **FERPA Opt Out Form** on the District website or obtain a copy from the school office. Midvale School District #433 has designated the following information as directory information:

- |                           |                                                                   |
|---------------------------|-------------------------------------------------------------------|
| -Student's name           | -Participation in officially recognized activities and sports     |
| -Student's address        | -Telephone listing                                                |
| -Grade Level              | -Degrees, honors and awards received                              |
| -Weight and Height of     | -Major field of study                                             |
| Members of athletic teams | -The most recent educational agency or institution attended       |
| -Photograph               | -Student ID number, user ID, or other unique personal             |
| -Dates of attendance      | identifier used to communicate in electronic systems that cannot  |
|                           | be used to access education records without a PIN, password, etc. |
|                           | (A student's SSN, in whole or in part, cannot be used for this    |
|                           | Purpose.)                                                         |

## **NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)**

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of*–
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Midvale School District #433 will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student

privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Midvale School District #433 will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Midvale School District #433 will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Midvale School District #433 will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities

scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202

## **Midvale School District #433 School-Parent Compact**

The Midvale School District hereby enters into a compact with the parents and families of students to acknowledge that parents, the entire district staff, and students will share the responsibility for improved student achievement, so that through this partnership students can achieve the State's high standards.

### **Responsibilities:**

District: will provide a high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the State performance standards.

Parents: will support their students' learning in such ways as monitoring attendance, homework completion, and outside activities; being active in school classrooms and activities; and participating, as appropriate, in decisions relating to the education of their children and positive use of extra-curricular time.

**Communication** is of the utmost importance, and both parents and school staff will maintain open communication on an ongoing basis. Intrinsic to communication will be the following:

- Conferences:      scheduled at the end of first and third quarters  
                         and any time requested by either staff or parent;
- Written reports:   sent quarterly as report cards and testing  
                         results; weekly in the elementary grades  
                         as Thursday folders; in the secondary grades as  
                         progress reports, for D and F alerts, or whenever  
                         thought useful.
- Telephone or email contact: whenever desired by staff or parents.

It is understood that the elements of this compact are given in more detail in the elementary and secondary student handbooks that are provided to each student at the beginning of each year. A page signed by each parent indicating their approval is on file at the school.

**2022-2023 Student Body Officers**

Manon Tyler, President  
Hadley Atnip, Vice-President  
Maren Hansen, Secretary  
Jessie Cantrell, Treasurer  
Gage Warren, Sergeant at Arms

Mrs. Deah LaFollette, Student Council Advisor

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MIDVALE SCHOOL DISTRICT #433

Board of Trustees

Jerry Lunsford, Chairman, Zone 5
Jerry Piper, Vice Chairman, Zone 2
Jake Mikek, Zone 4
Steve Sutton, Zone 3
Dan Uhlenkott, Zone 1

KyLee Morris, Superintendent/Principal	Barrett Morris, Maintenance
Jennifer Besel, Federal Programs	Lisa Whitener, Food Services
Kyla Dickerson, Business Manager	Abby Ochoa, Bus Driver
Sherry Crawford, School Secretary	Nicky Harris, Bus Driver
Sandarah Cornwell, Food Services	Doug Hansen, Bus Supervisor
Jennifer Uhlenkott, Athletic Director	Shawn McClary, Janitorial
Robert Peterson, IT	Laura Crabtree, Bus Driver

Mailing Address

PO Box 130
Midvale, ID 83645

Physical Address

56 School Road
Midvale, ID 83645

Tel: 208-355-2234
Fax: 208-355-2347

Website: www.midvaleschools.org

Instructional Staff

Jennifer Besel, Special Education Services/K-12 Education
Steve Besel, Humanities/Social Studies
Lorinda Cantrell, Science/Middle School Math
Marcy Hansen, Computers/Middle School English/PE
Matt Jones, Vo-Tech/FFA
Deah LaFollette, Vo-Tech/FCCLA
Vic Mann, Vo-Tech
Eddie Sprinkel, Math
Brian Shaber, English
Tyler Waggoner, Social Studies/Health/Senior Project
Lisa Whitener, Vo-Tech
Donna Lake, Para-Professional
Kendal Doggett, Para-Professional
Robin Stephens, Library/Para-Professional
Nicky Harris, Para-Professional

Mailing Address

PO Box 130
Midvale, ID 83645

Physical Address

56 School Road
Midvale, ID 83645

Tel: 208-355-2234

Fax: 208-355-2347

Website: www.midvaleschools.org

District email format: last name plus first initial @msd433.org

Example: My Teacher: teacherm@msd433.org